

Instruction held @ OV Community Ed 1765 Ada Ave., Muskegon, MI, 49442  
 Contact: OV Community Ed 231-760-1350 8am-5pm

**ORCHARD VIEW SCHOOLS  
 DRIVER EDUCATION P000559  
 SEGMENT 1 & SEGMENT 2  
 2017/18 CONTRACT**

Office Use Only: Segment 1 \$350.00 (this fee includes Segment 2) Segment 2 only: \$75.00 <input type="checkbox"/> Paid: \$ _____ CHECK # _____, CASH, CREDIT/DEBIT CARD School Rep: _____ Date: _____
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<b>Student's Name:</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
<b>Date of Birth:</b>	<b>Student's Address:</b>		
<b>Parent/Guardian:</b>	<b>Parent's Address:</b>		
<b>Home Phone #:</b>	<b>City / Zip:</b>		
<b>Cell Phone #:</b>	<b>School Attending / Grade:</b>		
<b>Emergency Contact:</b>	<b>Emergency Phone#:</b>		

- Applications will be accepted until deadline date or classes are full.
- Limited openings are available. Prices, schedules and dates/times are subject to change. Classes may be cancelled due to low enrollment.
- Fee for Segment 1: \$350.00 (this includes Segment 2) for all students. Payment is expected in full by application deadline date.
- Application deadline date applies.
- Student(s) needing ONLY Segment 2 - the fee is \$75.00.
- NEED COPY OF BIRTH CERTIFICATE WHEN REGISTERING
- Only one absence or three tardies are allowed in Segment 1. No absences are allowed in Segment 2. Thereafter, in either segment, students will be dropped, NO REFUND. It is the student's responsibility to arrange (with their instructor) the make-up time for the specific class they have missed.
- Full refund or transfer to next available course is offered prior to student attending 1<sup>st</sup> day of class.
- Payment methods: cash, credit/debit card, or checks made payable to: Orchard View Community Ed.

<b>SEGMENT 1</b>					
Request Class	Program/ Class ID#	Criteria	Application Deadline	Session Dates	Parent/Student Orientation MANDATORY
	242	DOB prior to: July 5, 2003	March 1, 2018	March 5 — March 30, 2018 (4 week class (3:30p-5:30p) held on M, T, Th) (drive times: to be scheduled)	Monday, March 5 @ 5:30p
	244	DOB prior to: October 11, 2003	June 6, 2018	June 11 — June 29, 2018 (3 week class (8a-10a) held on M, T, W, Th) (drive times: to be scheduled)	Monday, June 11 @ 8:00a
	245	DOB prior to: November 9, 2003	July 3, 2018	July 9 — July 27, 2018 (3 week class (8a-10a) held on M, T, W, Th) (drive times: to be scheduled)	Monday, July 9 @ 8:00a
	247	DOB prior to: January 10, 2004	September 5, 2018	September 11 — October 19, 2018 (6 week class (3:30p-5:30p) held on T & Th) (drive times: to be scheduled)	Tuesday, September 11 @ 5:30p

<b>SEGMENT 2</b>					
Request Class	Program/ Class ID#	Criteria - Level 1 Prior to:	Application Deadline	Session Dates - (classroom instruction ONLY) (NO drive)	
	241	October 22, 2017	January 17, 2018	January 22, 23, 25, 2018 (class held on M, T, Th) 3:30-5:30pm	
	243	January 9, 2018	April 4, 2018	April 9, 10, 11, 2018 (class held on M, T, W) 3:30-5:30pm	
	246	May 13, 2018	August 8, 2018	August 13, 14, 15, 2018 (class held on M, T, W) 8-10am	
	248	September 12, 2018	November 7, 2018	November 12, 13, 15, 2018 (class held on M, T, Th) 3:30-5:30pm	

- This provider is certified by the Secretary of State. If you have any complaint, which you cannot settle with this school, write: Michigan Dept. of State, Driver Programs Division, Lansing, MI, 48918.
- Completion of driver education instruction does not guarantee qualification for a driver license.
- All school rules apply to Dr. Ed. Program. If a student is withdrawn due to disruptive behavior, inappropriate conduct, suspension, or expulsion the student will be dropped with no refund.
- Orchard View Public Schools will conduct the behind-the-wheel instruction in a dual controlled automobile and is fully insured covering each student enrolled in the program.

**Parent/guardian AND student MUST sign the back of this contract to indicate the understanding of the rules and guidelines.**

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**FEES:**

*PAYMENT IS DUE WITH APPLICATION*

*(unless payment arrangements have been made with the OVCE office)*

- \$350.00 (includes Segment 2).
- Segment 2 only: \$75.00.
- Students repeating the program (due to absences, tardiness, classroom or driving failure, etc.) will be charged at full cost.
- Full refund or transfer to next available course given (for any reason) prior to student's 1<sup>st</sup> day of class.

**SEGMENT 1:**

*(24 hours of classroom instruction, 6 hours driving time, and 6 hours of observation)*

- **Parent and student MUST attend the MANDATORY orientation for Segment 1.**
- Students must be 14 years and 8 months old by the first classroom session, verification by birth certificate is required.
- Students must have 20/40 or better corrected vision, vision screening required (initial screening done at mandatory orientation).
- Students must have no uncontrolled health problems related to seizures.
- Attendance: only ONE absence (three tardies equal one absence) is allowed during Segment 1. It is the student's responsibility to arrange with their instructor make-up time for the specific class they were absent. If a student has more than one absence they will be dropped with NO REFUND given.
- Classroom and pick-up site for driving sessions: Orchard View Community Education @ 1765 Ada.
- Students must pass 24 hours of classroom instruction (homework, quizzes & state test 70% or better) and have a minimum of 6 hours drive time and 6 hours of observation to receive the Segment 1 certificate. One retest is allowed, failure will result in failure of Segment 1 (no refund given).

**LEVEL 1**

*(allows students to drive with parent/guardian or an adult 21 years of age with parent/guardian permission)*

- Student & parent apply at Secretary of State office.
- Bring: Segment 1 certificate, original Social Security card, original birth certificate, school ID card, utility bill, school transcript (5 pieces of identification are required).
- Student must be a minimum of 14 years, 9 months.

**SEGMENT 2:**

*(6 hours of classroom instruction on defensive driving)*

- Verification must be received that the student has completed a minimum of 30 hours of driving on a Level 1 license (including 2 hours at night) with a licensed parent/guardian.
- Students must have held a Level 1 license for not less than 3 continuous months.
- No absences or tardies allowed for Segment 2.
- To receive the Segment 2 certificate students must pass 6 hour OV classroom instruction (homework, quizzes and state test 70% or better). One retest is allowed, failure will result in failure of Segment 2 (no refund given).

**ROAD SKILLS TEST:**

*(schedule with independent testing agency)*

- Complete/signed driving record of 50 hours, Segment 2 certificate, valid vehicle registration and proof of insurance certificate required.
- Upon completion students apply to the Secretary of State for Level 2 licenses.

**LEVEL 2 DRIVER'S LICENSES:**

*(allows the student to drive without supervision (CANNOT drive between 10pm and 5am))*

- Students must be at least 16 years of age.
- Must have possessed Level 1 license for at least 6 months.
- Students must have had no moving violation within 90 days prior to application.
- Restriction: only one passenger under 21 years of age allowed in vehicle unless traveling to and/or from school event.

**LEVEL 3 DRIVER'S LICENSES**

*(full driving privileges)*

- Must be at least 17 years of age, must have possessed a Level 2 license for at least 6 months.
- Must have completed 12 consecutive months without a moving violation or accident resulting in a moving violation.

My child receives special education services:	YES ____ NO ____
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Student's Signature		Date	
Parent/Guardian's Signature		Date	
OV Provider Signature		Date	